

**MINUTES OF  
CITY OF DUVALL  
COUNCIL MEETING  
June 22, 2006  
7:00 P.M. - Duvall Fire Station**

Council Workshop    6:00 PM:        **CANCELLED**

**The City Council Meeting was called to order by Mayor Will Ibershof at 7:02 P.M.**

**Council Present:**        Gérard Cattin, Keith Breinholt, Dianne Brudnicki, Jeffrey Possinger,  
Gary Gill, Jason Gardiner.

**Staff Present:**        Doreen Booth, Steve Schuller, Glenn Merryman, Dianne Nelson,  
Bruce Disend, Jodi Lee Wycoff.

**I.        Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll in the amount of \$119,328.27; Claims in the amount of \$256,598.04; Under Council add: Councilmember Breinholt & Councilmember Possinger.

**II.       Adoption of Council Agenda:**

*It was moved and seconded (Possinger-Gill) to adopt the Council Agenda.  
Carried. (6 ayes).*

**III.      Comments from the Audience:**

George Anderson, 19824 - 288<sup>th</sup> Avenue NE, Duvall, asked Council to keep track of the cottonwoods that fall on SR203 during storms. He mentioned the recent storm and the cottonwoods that fell as a result. He would like Council to refer to the handout he gave them at a previous meeting that lists all the dangerous trees along SR203 and keep track on the form how many come down before someone from the State does something about the problem.

Nancy Whitaker, 10460 – 350 Ave SE, Snoqualmie, Director of Encompass, explained to Council that she has recently submitted a request to them asking them to allocate some of the 2007 budget funds towards a few much needed programs at Encompass. She explained that Riverview School District had to cut back some of their support of pre-school for low income families in the district due to funding issues. This is one of the programs that money from the City would go towards. Nancy also explained that she is going to be putting together an Ad-Hoc Committee to help find a new space for Encompass in this community and encouraged anyone interested to contact her. Lastly, she invited everyone to the Encompass home office in North Bend for a tour.

Kristen Marks, 26512 NE Stella Street, Duvall, from Northshore YMCA/Glenn Kuntz W.R.E.C.K. Center, invited everyone to the Open House at the W.R.E.C.K. Center Friday, June 23<sup>rd</sup> from 12:00pm to 10:00 p.m. She said the Duvall Library has a new program called “Game On” that they will be introducing at the Open House. Kristen also mentioned that they are still in need of volunteers, especially during the summer when they are open 40 hours a week.

**IV. Approval of Consent Agenda:**

*It was moved and seconded (Possinger-Gardiner) to approve the consent agenda which included Payroll in the amount of \$119,328.27; Claims in the amount of \$256,598.04; and the Council Meeting Minutes of 6/8/06. Carried. (6 ayes).*

**V. Presentation: None**

**VI. Scheduled Items:**

**1. Mayor:** Mayor Ibershof announced that there are two open positions on Planning Commission at this time and encouraged citizens to get involved. He also reminded everyone that the Volunteer Appreciation celebration will be held this upcoming Monday, June 26<sup>th</sup> at the Duvall Church from 5:30pm to 7:30pm. Lastly, Mayor Ibershof invited anyone interested to attend the Patricia Blair celebration tomorrow at Ixtapa starting at 6:00 p.m. Patricia is a long-time Duvall resident and was recently crowned Mrs. Washington. He will be declaring tomorrow “Patricia Blair Day”.

**2. Committee Reports:**

**a. Land Use Committee:** Councilmember Gary Gill reported that the committee cancelled their last meeting but will be meeting this coming week to continue discussions on the Puget Sound Regional Council Vision 2020 + 20.

**b. Public Works Committee:** Councilmember Gary Gill stated that the committee had a meeting recently with the Mayor and City staff regarding issues surrounding the new Skate Park. He commended staff for bringing the issues to the table. The committee wants to be proactive about handling these issues (such as late night traffic, maintenance, graffiti, etc.). Councilmember Gill stated that the committee would like to get the community involved in policing the Skate Park.

**c. Ad-Hoc Committee-Main Street Committee:** Councilmember Gary Gill stated that the committee met this past Monday night with the Citizen Action Group which he said is a great group of people. He said that when this group first met, they wrote down everything they wanted. KPG took this information and the budget and came back with a realistic plan. The Committee also discussed how to bring the artistic element into the plan. The Committee wants to make sure that Duvall stays Duvall and doesn’t turn into another Redmond. Lastly, Councilmember Gill told Council that one of the aspects of the Main

Street improvements that the Committee keeps bringing up is putting the utilities underground. It would clean up the look of Main Street drastically; however, it costs a lot of money. He said KPG is going to come up with some numbers for the process.

**d. Public Safety Committee:** Councilmember Gérard Cattin reported that there are three possible grants that the City may be able to apply for. They would be for crime scene/accident digital reconstruction equipment, equipment for speed zone enforcement and training programs. Councilmember Cattin also reported that the Committee is continuing to work on the Emergency Management Plan. He stated that the City and the Fire Department are working together to get their computers to be able to “talk” to each other in case of an emergency. He also announced that there will be a Safety Fair on September 16<sup>th</sup>. Lastly, Councilmember Cattin reported on a Senate Bill that just passed. Bill 65.19 changes the way individual jurisdictions have to report sex offenders.

**e. Economic Development Committee:** Councilmember Dianne Brudnicki stated that the Committee did not meet recently. She reported that the Valley Art Show is wrapped up and that she got great feedback from the participating businesses. They are looking forward to another successful art show next year. Councilmember Brudnicki also gave an update on the Kiosk next to City Hall. She said the tiles are complete and the only thing they are waiting on is the roof which they are hoping will be complete in the next few weeks.

**f. Finance & Administration Committee:** Councilmember Jason Gardiner stated that the Committee finalized the details of the Springbrook contract at their last meeting which they brought to Council for approval tonight. He also stated that the Committee worked on the Budget Retreat which is next Thursday.

### **3. Council:**

Councilmember Jeffrey Possinger said that the mini tornado we had in town recently should remind us all how important emergency preparedness is. Councilmember Possinger also reported that there will be a levy in September regarding our AFIS system, the electronic fingerprinting system that Duvall received on a grant last year. He encouraged Council to get familiar with the six-year levy.

Councilmember Keith Breinholt stated that he met with Lara regarding the Sensitive Areas Ordinance recently. He handed out an excerpt from the Department of Ecology plan regarding buffers and a change from 20’ increments to 10’ increments.

Mayor Ibershof suggested, and Council agreed, that this will be brought to the Land Use Committee for further discussion before being brought to Council for any decision.

### **4. Staff:**

**a. Glenn Merryman,** Chief of Police, reminded Council about the levy that will be coming up in September regarding the AFIS system. He said he will bring more information to Council as they get closer to the vote. Chief Merryman also reported on a senate bill which describes how cities will have to decide where the sex offenders in their

communities will live. Chief Merryman showed Council our crime statistics “report card”. He stated that Duvall was always the lowest on the report, but now Carnation is. Duvall and Carnation hold the two lowest scores in King County, which is a good thing, and the number 5 and 6 spots in all of Washington State. Chief Merryman said that Duvall can qualify for radar equipment if the department cites a certain amount of speeders in our school zones. He doesn’t believe it will happen this year, but we should qualify by the middle of next year. Lastly, Chief Merryman announced that Lieutenant Sanders was recently awarded the Snoqualmie Valley Community Network “Shining Star” award for all of his work in the community.

**b.** Dianne Nelson, Finance Director, reported that the City had their exit interview with the auditors this week and it was a clean audit. There were a few recommendations which is normal. She also reported that pending a luncheon with the Mayor next week, the City will have a new accountant starting July 5<sup>th</sup>. One of the new employees first projects will be the fixed assets project.

**c.** Doreen Booth, City Hall Administrator/Planning Director, first thanked Dianne Nelson for all of her hard work on the audit. She also reminded Council that the Budget Retreat is next Thursday starting right at 5:30pm in the Rose Room. Doreen said she was honored to attend the Lake Washington Technical College (LWTC) scholarship awards where one Duvall citizen was awarded a \$1000 scholarship. She also stated that she will be meeting with a new assistant of Dr. Metke’s. This person has been assigned as the liaison for Duvall and the college. LWTC will be putting an insert in the August newsletter announcing the programs they are offering to Cedarcrest High School students. Lastly, Doreen announced that they are moving forward with Camwest regarding their development and the Comp Plan amendment they want to do.

**d.** Steve Schuller, Public Works Director, also thanked Dianne Nelson for all of her help with this year’s audit especially since this was the year they reviewed all of the records on the federal money Duvall spent on the new treatment plant. Steve also showed Council the rough draft of the first ever Duvall Parks and Recreation Guide that will be inserted in the River Current News. He asked Council to review the draft and get back to him with any edits. Steve also said that the Mayor suggested that next year they work with Carnation to create a joint guide for both cities. Steve announced that work on the Skate Park and the Big Rock Fields is moving forward. He also announced that they are in pre-design of the basketball court at the W.R.E.C.K. Center. Steve said the Main Street Citizen Action Group has gotten so much done in just three meetings. Now he will take their ideas to WSDOT and work with them to get what we want out of the Main Street improvements. He hopes to have a conceptual approval from WSDOT in a few months.

**VII. Public Hearing:**      *None*

**VIII. Old Business:**      *None*

**IX. New Business:**

**1. (AB06-49) Appointment and confirmation of Tove Burhen to the Duvall Cultural Commission Position #1, a 3-year term expiring 12/31/08.** *It was moved and seconded (Breinholt-Possinger) to Appoint and Confirm Tove Burhen to the Duvall Cultural Commission Position #1, a 3-year term expiring 12/31/08. Carried. (6 ayes).*

**2. (AB06-50) Appointment and confirmation of Hilarie Cash to the Duvall Cultural Commission Position #2, a 3-year term expiring 12/31/08.** *It was moved and seconded (Possinger-Gill) to Appoint and Confirm Hilarie Cash to the Duvall Cultural Commission Position #2, a 3-year term expiring 12/31/08. Carried. (6 ayes).*

**3. (AB06-51) Appointment and confirmation of Carolyn Butler to the Duvall Cultural Commission Position #3, a 3-year term expiring 12/31/08.** *It was moved and seconded (Possinger-Cattin) to Appoint and Confirm Carolyn Butler to the Duvall Cultural Commission Position #3, a 3-year term expiring 12/31/08. Carried. (6 ayes).*

**4. (AB06-52) Appointment and confirmation of David Weinstein to the Duvall Cultural Commission Position #4, an initial 2-year term expiring 12/31/07.** *It was moved and seconded (Possinger-Breinholt) to Appoint and Confirm David Weinstein to the Duvall Cultural Commission Position #4, an initial 2-year term expiring 12/31/07. Carried. (6 ayes).*

**5. (AB06-53) Appointment and confirmation of Karin Wallin to the Duvall Library Board Position #5, a vacant 3-year term expiring 4/11/08.** *It was moved and seconded (Possinger-Breinholt) to Appoint and Confirm Karin Wallin to the Duvall Library Board Position #5, a vacant 3-year term expiring 4/11/08. Carried. (6 ayes).*

**6. (AB06-54) Approve and authorize the Mayor to sign Software Licensing Agreement and Software Maintenance Agreement with Springbrook.** *It was moved and seconded (Gardiner-Gill) to Approve and authorize the Mayor to sign Software Licensing Agreement and Software Maintenance Agreement with Springbrook. Carried. (6 ayes).*

**7. Interviews of the final Council Applicants for the City Council Position #7.**

Mayor Pro-Tem Possinger thanked each of the council applicants and explained the interview procedures. The three final city council candidates; Glen Kuntz, Peter Luhrs, and Michael Walsh, removed themselves from the Council Chambers.

Mayor Pro-Tem Possinger called each council applicant into the Council Meeting individually to ask the same 2 questions of each candidate. Each candidate answered the questions individually at the open Council Meeting. Following their answers, each candidate was given 2 minutes to tell a little bit about themselves and why they believe they are the most qualified candidate.

**X. Executive Session: 10 minutes - Discussion of qualifications of Council Applicants**

8:14 p.m. The Council Chambers were cleared for a 10-minute Executive Session regarding discussion of qualifications of Council Applicants.

8:24 p.m. The Executive Session extended another 10 minutes.

8:34 p.m. The Regular Council Meeting Resumed.

**IX. New Business (continued):**

**8. (AB06-55) City Council vote by matrix to appoint applicant to the Duvall City Council vacant position #7, a regular term ending 12/31/07.** Each Councilmember cast 1 vote for the council applicant finalist. The votes were as follows:

Councilmember Gardiner: Walsh  
Councilmember Gill: Kuntz  
Councilmember Possinger: Kuntz  
Councilmember Brudnicki: Kuntz  
Councilmember Breinholt: Luhrs  
Councilmember Cattin: Luhrs

*The final candidate appointed to the Duvall City Council position #7 was Glen Kuntz.*

**Mayor Ibershof swore in Glen Kuntz to the Duvall City Council position #7.**

**XI. Adjournment:**

*It was moved and seconded (Gill-Possinger) to adjourn. Carried. (6 ayes).*

Meeting Adjourned 8:39 p.m.

Signed \_\_\_\_\_  
Mayor Will Ibershof

Attest \_\_\_\_\_  
Jodi Wycoff, Administrative Assistant